

2026 Florida Woodturning Symposium Vendor Contract

Event Details

The Florida Woodturning Symposium (FWS) invites you to participate as a vendor at our annual symposium, scheduled for February 20–22, 2026, at the R.P. Funding Center (formerly Lakeland Civic Center), 701 Lime Street, Lakeland, FL 33815. Vendors will have the opportunity to offer products of interest to woodturners from Friday morning through Sunday noon. Set-up begins at noon on Thursday, and the venue features convenient loading docks and on-site trailer parking.

Accommodations

Adjacent hotels include the SpringHill Suites by Marriott Lakeland (863-413-1700) and the Hyatt Place Lakeland Center (863-413-1122). Additional lodging and dining options are available nearby.

Venue Guidelines and Policies

Vendors must adhere to all building regulations, including current COVID-19 protocols at the time of the event. By signing the contract, you agree to indemnify and hold harmless both FWS and the R.P. Funding Center (City of Lakeland) from any harm related to the facility or COVID-19. The venue maintains an exclusive catering service; outside food and beverages are prohibited. The R.P. Funding Center is a smoke-free facility, with designated outdoor smoking areas clearly marked.

Vendor areas require protection for walls and floors; all tarps and protective materials must be fire-retardant. Signage must be professionally produced and may not be posted on R.P. Funding Center property without prior approval. Security and EMS services are provided by the venue.

Set-Up and Breakdown

Set-up is available from noon to 7pm on Thursday, February 19. Breakdown begins Sunday, February 22, and vendors must vacate the facility by 3pm. The loading dock is limited to 20-minute use per vendor; please plan accordingly.

Booth Rental Information

Booth rental fees for 2026 FWS are as follows:

- Single 10x10 booth: \$200.00
- Double 10x20 booth: \$360.00
- Triple 10x30 booth: \$480.00

Full payment is required by November 1, 2025. No refunds will be issued for cancellations after January 2, 2026.

Electrical and Equipment

Electrical outlets are located near the vendor areas and may need to be shared; standard voltage is 120VAC. 220VAC is available for an additional \$65.00. Tables, chairs, and pipe and drape are provided—please indicate your needs when registering. All protective coverings must be fire-retardant. If using a lathe, it must be placed on a fire-retardant tarp. Vendors bringing wood or other potentially marking materials must protect tables and floors appropriately.

Liability and Media Release

Vendors acknowledge they bring items for sale at their own risk, and FWS is not responsible for their security or safety.

You also agree that FWS may photograph and film during the event, and that images may be used in FWS publications and videos. FWS will retain full copyrights to all media produced.

Payment/Registration

Payment and registration can be made on our website at the following address:

<https://floridawoodturningsymposium.com/vendor-registration/>

If you don't have access to our website, please contact our Vendor Coordinator to arrange off-line registration and payment: **This contract is not in effect until it is counter signed by a representative of the Florida Wood Symposium.**

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